

# LEVY TOWNHOUSE HOME OWNER'S ASSOCIATION

6826 Betty Levy  
San Antonio, TX 78227

## Architectural Control Committee Improvement Request Form

In accordance with Article V of the Levy Townhouse Declaration of Covenants, /Conditions and Restrictions, no site improvements, nor exterior additions, changes or alterations shall be made to your property without the prior approval of the Board of Directors. Please submit this form prior to commencing the work. **Please ALLOW sufficient time for review and approval process.**

Along with the completed form, the homeowner is **required to submit:**

- A. Complete and detailed building plans, specifications and drawing of the requested improvement.
- B. The survey of the lot showing the location of the intended improvement.
- C. Exterior painting requires Paint Committee approval prior to submitting ACC Request.

Performing improvements without prior approval may result in a directive from the Architectural Control Committee, or Board of Directors to remove the improvements.

Please complete the following information, and return it along with the two items above to:

**LEVY TOWNHOUSE HOA**  
**6826 Betty Levy**  
**San Antonio, TX 78227**

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Ok to send text messages? Yes / No**

E-mail address: \_\_\_\_\_

A brief description of the improvements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Who will perform the construction? \_\_\_\_\_

\_\_\_\_\_

Location of Improvement (Check ALL areas that apply)		
Front _____	Back _____	Side _____
Roof _____	Garage _____	Patio _____
Material to be used for the Improvement: (Indicate color of materials)		
Brick _____	Stucco _____	Cement _____
Wood _____	Stain _____	Wood Siding _____
Paint _____	Glass _____	Other _____
Type of Improvement		
Fencing _____	Windows _____	Awnings///Patio///Covering_____
Front Door _____	Storm Door _____	Change Front Door Color _____
Gutters _____	Storage Building _____	Deck _____
Landscaping _____	Lighting _____	Spa/Hot Tub _____
Above-ground pool_____	In-ground Pool_____	Room Addition_____
Solar Panels _____	Exterior Paint* _____	Other_____

<b>PROJECTED CONSTRUCTION START DATE:</b> _____	<b>PROJECTED COMPLETION DATE:</b> _____
Homeowner Signature: _____	
Date: _____	
Committee Approval _____	
Date: _____	
Committee Disapproval _____	
Date: _____	

Recommendations/Alterations Suggested:

HOA USE ONLY		
	DATE	INITIALS/SIGNATURE
Request received		
Committee Review & Decision		
Homeowner notified by: <b>phone/text/email/ACC request delivered</b> (circle all that apply)		